

SATISFACTORY ACADEMIC PROGRESS REQUIREMENTS

The United States Department of Education requires standards of satisfactory academic progress for students who receive federal funds. Measures must include the student's total academic history, regardless of whether the student received financial aid. In compliance with federal regulations, Jarvis Christian College has established a policy applicable to all financial aid recipients. **Satisfactory Academic Progress will be reviewed annually after the spring semester.**

To meet SAP requirements and receive financial aid, a student must:

- Complete 67% of all attempted course work **AND**
- Earn a minimum Grade Point Average (GPA) of **1.50** for the first 30 credit hours
- Earn a minimum Grade Point Average (GPA) of **1.75** for 31 to 60 credit hours
- Earn a minimum Grade Point Average (GPA) of **2.00** for 61 through 155 credit hours

NOTE: Student's receiving the Tuition Equalization Grant (TEG) are required to complete 24 hours per year and maintain a **2.5** GPA. These are State of Texas funds and Satisfactory Academic Progress is set by Texas Higher Education Coordinating Board.

NEW: Beginning with the Spring 2011 SAP review, students who do not meet SAP requirements will be placed on financial aid probation. Students on financial aid probation may submit an appeal to the Appeals Committee for extenuating circumstances. The student's appeal must be in writing (Satisfactory Academic Progress Appeal Request form at www.jarvis.edu) and **supporting documentation regarding circumstances must be provided. The decision of the Appeals Committee is FINAL.**

Appeals are considered for extenuating circumstances such as: Serious personal injury, Illness, death in the immediate family or undue personal hardship.

Students who have their appeals approved will be required to meet SAP or the conditions in their academic plan at the end of the next payment period to continue to receive financial aid. Students who have not met SAP requirements or the conditions of their academic plan will be placed on suspension.

- **ACADEMIC PLAN:** Plan developed for student that, if followed, will ensure the student is able to meet satisfactory academic progress standards by a specific point in time.
- **APPEAL:** Process by which a student who is not meeting the satisfactory academic progress policy petitions for reconsideration of eligibility for financial aid assistance.
- **PROBATION:** Status assigned to a student who fails to make satisfactory academic progress and who has appealed and has eligibility for aid reinstated.
- **SUSPENSION:** Students who fail to meet the standards of academic progress or the conditions of their academic plan after probation during the subsequent payment period are denied further funding.
- **TERMINATION:** Occurs when a student has attempted 150% of the hours required to complete a degree or certificate program at Jarvis Christian College. Students are denied further funding and must appeal to be considered for further financial aid.

Grades of "W", "I", and "R" will not be treated as completed course work but will be computed in the quantitative measure of satisfactory academic progress. Grades of "A", "B", "C", "D", and "F" will be treated as completed grades and will be taken into consideration when calculating the number of hours completed and the GPA.

Financial aid will not be provided for courses taken by audit, credit hours earned by placement test, or coursework that does not count toward the student's degree or certificate.